

AGENDA MANAGEMENT SHEET

Name of Committee Resources, Performance and Development Overview and Scrutiny Committee

Date of Committee 11 November 2008

Report Title Action of Previous Decisions, Items for Future Meetings and Forward Plan Items Relevant to the Work of the Committee.

Summary The report details actions take on certain previous decisions, provisional items for future meetings of the Committee and future Cabinet decisions relevant to the work of the Committee

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No.

Would the recommended decision be contrary to the Budget and Policy Framework?

Background papers None

CONSULTATION ALREADY UNDERTAKEN:- Details to be specified

- Other Committees
- Local Member(s) County wide
- Other Elected Members
- Cabinet Member
- Chief Executive
- Legal David Carter - reporting officer
- Finance
- Other Strategic Directors
- District Councils

Health Authority

Police

Other Bodies/Individuals

FINAL DECISION NO

SUGGESTED NEXT STEPS:

Details to be specified

Further consideration by this Committee

To Council

To Cabinet

To an O & S Committee

To an Area Committee

Further Consultation

Agenda No 3

Resources, Performance and Development Overview and Scrutiny Committee – 11 November6 September 2008.

Action of Previous Decisions, Items for Future Meetings and Forward Plan Items Relevant to the Work of the Committee

Report of the Strategic Director of Performance and Development.

Recommendation

That the Committee comment on/note the items.

1. Introduction

This report is divided into three parts relating to:

- o Action taken relating to previous requests/decisions of the Committee.
- o Provisional items for future meetings of the Committee.
- o Decisions to be taken by the Cabinet in the next six months which are relevant to the work of the Committee, as taken from the Forward Plan.

2. Action Taken on Previous Requests/Decisions of the Committee

Date Agreed by Committee	Commitment to be Met	Officer/Directorate Responsible	Date to be reported back to Committee or action undertaken
29.4.08			
	Supplementary Business Rates	E&E	As required
	Efficiency planning update	Resources	13.1.09
	Recruitment Practice Standards - Update	P&D	11.11.08
10.6.08			
	Further report required on staff survey and mystery shopper exercise	P&D	TBA
	Future reports on debt recovery should discuss why debts relating to residential care are increasing	Resources	TBA

16.9.08			
	Absence management – Analysis of the “unknown reasons” for sickness	P&D/ R.Bergman	11.11.08
	Remedial measures that are being put in place to avoid musculo-skeletal and stress related conditions	P&D/ R.Bergman	11.11.08
	Update on replacement of bottled water to be brought forward	P.Evans	11.11.08
	ICT Risks to business	Tonino Ciufinini	11.11.08
	Condition of school buildings	Steve Smith	11.11.08
	Report on Customer service and access to include update on transfer of services and Southam one stop shop	K.Birla	11.11.08

Further actions –

1. Scrutiny Team to update committee on progress with Healthy Schools and whether it has or is being considered by Children, Young People and Families O&S.
2. Councillor Appleton to be briefed by Kushal Birla on whether the council questioned Post Office Limited over its use of inaccurate data.
3. Officers from E&E and CYP&F to explain their increases in printing costs. E & E in particular to explain why expenditure on printing and publications has increased over 2005/6 to 2007/8 and how it enhances their business. Children’s and Adults to explain why photocopying is so high in their directorates.
4. A separate report is required to OSGC on joint scrutiny. Michelle McHugh to be briefed on this.
5. Dave Clarke to notify members (by letter) of the number of consultants who are retired employees.
6. CYP&F to be asked to explain their spending on "educational specialists" from the use of consultants report considered on 16.9.08.

3. Provisional Items for Future Meetings

Meeting Date	Subject	Directorate
13/1/09		
	Quarterly Review of Absence Management	Perf & Dev
	Review of Customer Focus – Panel’s Report	Perf & Dev
	Draft Corporate Business Plan	Perf & Dev
	Feedback from Public Consultation on the 2009/10 Budget	Resources
12/2/09		
	Quarter 3 Directorate Report Cards 2008/09 (April 2008 to December 2009)	Perf & Dev Resources

21/4/09		
	ICT Development Plan –Year End Report 2008/09	Resources

4. Decisions to be taken by the Cabinet in the next six months which are relevant to the work of the Committee, as taken from the Forward Plan.

Date	Subject	Key Decision	Directorate
27/11/08			
	Mid Year Corporate Report Card (April 2008 to September) - This report provides an analysis of the Council's mid year performance of 2008/09. It reports on performance against the key performance indicators as set out in the Corporate Report Card	No	Perf and Dev
	Strategy for Active Communities and a Thriving Third Sector - The report provides an overview of the Council's approach to working with Third Sector Organisations and proposes a new approach to funding Third Sector Support Services	No	Perf and Dev
	Procurement of Venue & Conference Facilities - Agreement to a tender process for the provision of venue and conference facilities	No	
	Implications of the Credit Crunch - This report provides a summary of the implications of the credit crunch for the County Council.	No	
11/12/08			
	Sustainable Community Strategy Update Report - A new countywide Sustainable Community Strategy for Warwickshire is required to be developed and endorsed by all key partners including the County Council in early 2009. The report will give an update of the progress of the suggested process and timetable for the development and endorsement of the Strategy.	No	Perf & Dev
	1st Draft of the Corporate Business Plan 2009-12	No	Perf and Dev
	Quality of Life in Warwickshire - Summary of key messages from the most recent analysis of trends in quality of life. Also to include proposals for content of forthcoming State of Warwickshire Report. Joint	No	Perf and Dev

	report from Strategic Directors for Performance & Development and Environment & Economy		
	Warwickshire County Council Integrated Improvement Plan - To consider the messages contained with in the CPA Corporate Assessment and Joint Area Review reports and the resultant Warwickshire County Council Integrated Improvement Plan	No	Perf and Dev
	Codes of Conduct for local authority members and employees -a consultation - The government is consulting on further changes to the member code of conduct and is proposing a code of conduct for employees.	No	Perf and Dev
	2009/10 Budget and 2009/10 to 2011/12 Medium Term Financial Plan - 2009/10 Budget - To update members of the latest information in relation to setting the 2009/10 budget and to inform members of SDLTs response to the request from Cabinet for a report on 2009/10 spending proposals, made at Cabinet on 31 July 2008. There will be a subsequent report to Cabinet on 29 January 2009 that will provide a further update in relation to later information.	No	Resources
	Sustainable Asset Management Policy 2009 - key purpose of this report is to resolve conflicts that have restricted endeavours to improve the sustainability of WCC's property related activities.	No	Resources
	Supply of Fruit and Vegetables - Procurement and distribution of fruit and vegetables to sites with catering provided by County Caterers	Yes	Resources
	Warwickshire County Council Integrated Improvement Plan - To consider the messages contained with in the CPA Corporate Assessment and Joint Area Review reports and the resultant Warwickshire County Council Integrated Improvement Plan	No	
8/1/2009			
	Consulttaion feedback in relation to the 2009/10 budget proposals to be approved by Council on 3 February 2009.	No	Resources
	Sale of land at South West Warwick Development - Preliminary Works EXEMPT - To inform members of the latest position in relation to the sale of land at	No	Resources

	South West Warwick and the funding of any works that need to be undertaken.		
	Minimising WCC's Energy Liabilities - Update Report - To provide an update to Cabinet on the ability of the Council to minimise its energy liabilities	No	Resources
29/1/09			
	2008/09 Efficiency Plan - To inform members of the projected outturn on the delivery of the 2008/09 efficiency plan at the end of quarter 2 and to seek members views on any of the issues raised.	No	Resources
	Projected 2008/09 revenue & capital outturn To inform members of the projected 2008/09 revenue & capital outturn position for the authority at the end of quarter 3 and to seek members views to how to manage any of the issues raised.	No	Resources
	2009/10 Budget - latest information in relation to setting the 2009/10 Budget and to issue final spending proposals for recommendation to Council for approval in setting the 2009/10 Budget and council tax and agreeing the 2009/10 to 2011/12 Medium Term Financial Plan.	No	Resources
29/1/09			
	Rugby One Stop Shop - Recommendations for the Cabinet to consider the Business Case for a One Stop Shop (Rugby Plus Project) at Rugby Art Gallery, Museum and Library.	No	Perf & Dev

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November 2008